

# GORDONS HR GUARDIAN

A straightforward, cost-effective way to remove the burden of employment legislation from your business



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## WHY USE THIS SERVICE?

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- Protection against rising employment tribunal claims and complex and costly legislation
- Access to expert legal advice
- Budgetary certainty

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## WHAT IS IT & HOW DOES IT WORK?

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A dedicated Employer Protection Scheme.

All advice is provided by solicitors and legal executives specialising in employment law. You and your business are protected because we are regulated.

Our core service has four components:

### CONTRACTS & HANDBOOKS

We'll provide you with an up-to-date contract and handbook. We will advise you on how to implement these and keep them regularly updated. You will be sure that your business is protected by the correct documentation.

### HELPLINE

Unlimited advice by telephone and email from your dedicated team.

### ONLINE PORTAL

Access to the most current range of standard letters (for disciplinary and capability cases).

Access to a simple statement of terms of employment and staff handbook.

Access to a range of guides; for example, for handling hearings and appeals.

Regular topical employment law updates.

## TRIBUNAL REPRESENTATION & INSURANCE

We'll provide you with an up-to-date contract and handbook. We will advise you on how to implement these and keep them regularly updated.

You will be sure that your business is protected by the correct documentation.

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## WHAT WILL IT COST?

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Monthly costs range from as little as £225 plus VAT for smaller businesses (excluding insurance premium).

We will provide you with a quotation for a 12, 24 or 36-month contracts (without obligation), tailored to your business needs, together with a quotation from underwriters for the insurance premium if required.

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## CONTACT

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If you would like to know more about our Gordons HR Guardian scheme and how it can benefit your business, please contact:



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