



# GORDONS LAW APPRENTICESHIP

Apprentice CILEx Lawyer

## WHAT DOES THE PROGRAMME ENTAIL?

The programme consists of a mixture of work-based learning and education. You will work at Gordons and study the CILEx Professional Qualification (Chartered Institute of Legal Executive Lawyers) which, on average, will take four years of part-time study, attending one evening class per week or by following a distance learning course. Assessments are held twice per year.

**Stage 1** – Foundation (equivalent to Level 3)

**Stage 2** – Advanced (equivalent to Level 6)

**Stage 3** – Professional (this is set at honours degree level)

On completion of all stages and passing all end point assessments you will qualify as a CILEx Lawyer at the firm.

## AREAS OF SPECIALISM OFFERED

The programme encourages specialising in certain areas of law that include corporate & commercial, commercial litigation, commercial property, property litigation, employment, defendant personal injury, personal law and residential conveyancing.

## ARE YOU RIGHT FOR US?

To be eligible you must:

- Be predicted to obtain or have gained 3 or more A levels at grade B or above in academic subjects this summer (conditional on grades being achieved). A-level equivalents will be considered.
- Have gained 5 GCSEs ideally in academic subjects including English and Mathematics
- Reside within easy travelling distance of our Leeds and Bradford offices
- Be available to attend the assessment day at our office in Leeds, which is part of the selection process
- Be hard working and determined

## BENEFITS OF OUR APPRENTICESHIP

- Support is provided throughout the apprenticeship period by qualified staff
- A starting salary of £14,500 per annum which will be reviewed on an annual basis
- 25 days paid holiday plus 8 paid bank holidays per year
- All training fees will be paid by the firm
- Practical on the job training
- Employee wellbeing package
- Pension and Life Assurance

## KEY DATES

- On-line application – **Opens January**
- Application closing date – **30 April 2022**
- Interviews – Part 1 Selection Process – **w/c 23 May 2022**
- Assessment Day – Part 2 Selection Process – **w/c 4 July 2022**
- Apprenticeship offered (conditional on grades) – **July 2022**
- Apprenticeship programme starts – **September 2022**

## HOW DO I APPLY?

If you think you have the drive and determination to succeed as a legal apprentice, complete our downloadable application form on the website and submit this by email to [apprenticeship@gordonsllp.com](mailto:apprenticeship@gordonsllp.com) along with a school/college reference on headed paper, your attendance record and a recent school/college report.

Don't miss out on this fantastic opportunity to join our award-winning programme.

Visit [www.gordonsllp.com/careers/apprentice-programme](http://www.gordonsllp.com/careers/apprentice-programme) for more details or contact Apprentice Lead Megan Stocks.



**Megan Stocks**

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